

Greetings-

I hope the start of summer finds you all well and that your regions are progressing nicely with respect to coordination efforts.

I am attaching a draft agenda (see below) for the upcoming Best Practices Roundtable to be hosted by Commissioner Andrade in Austin on June 29-30, 2006. We will begin at 2:00 p.m. on the 29th and conclude no later than noon on the 30th. This meeting will be held at TxDOT's Riverside Annex at 200 Riverside Drive. All lead entities are asked to attend or send a representative from your respective region.

Also of potential interest, the Commission will be meeting at the Greer Building in Austin earlier on the 29th and there will be items on the agenda that pertain to public transportation. For a link to the Commission's agenda, please go to <http://www.dot.state.tx.us/transcom/default.htm?pg=meet06> .

Additionally, the Public Transportation Advisory Committee will be meeting on the 28th in Austin. For additional details on this meeting or the agenda, please contact Ginnie Mayle at 512-416-2867 access their website at <http://www.dot.state.tx.us/ptn/PTACAgendas.htm> .

A block of 10 rooms has been set aside at the Embassy Suites (Barton Springs and S. Congress location) at a conference rate of \$109 for Thursday, June 29th. These rooms are on a first-come, first-served basis. The rate will only be honored until June 9th, so if you are interested in one of these rooms, please contact the property at 800-EMBASSY or 512-469-9000 before this date. Please identify yourself as part of the "TxDOT Roundtable" room block when making a reservation.

Staff is in the process of trying to secure an additional block of rooms at another property at the state rate of \$85. Additional details will be sent once additional rooms have been secured. This is meant to be a service to attendees; you are welcome to secure alternative arrangements at a hotel of your choosing.

Please note that this is a draft working agenda and that a final agenda, along with other details, will be sent when I return from the CTAA Training and Conference.

Thank you for your commitment to public transportation and coordination. Please feel free to contact me if you have questions or require additional information in the interim.

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See draft agenda below.

DRAFT AGENDA

**Best Practices Roundtable
June 29-30, 2006
TxDOT Riverside Campus
200 Riverside Drive, Auditorium**

**Thursday, June 29
2:00 – 5:00 p.m.**

Introductions
3588 & SAFETEA-LU: Similarities and Differences
Engaging All Partners in the Planning Process
Mix & Mingle Break
Common Research Issues Statewide, TTI
Announcements/Housekeeping

**Friday, June 30
8:00 a.m. – Noon (8:00-9:00 a.m. segment optional)**

8:00	Optional: Continental Breakfast Billing and Logistics Q & A
9:00	Identifying Barriers and Constraints
	Break
	Integrating RSP into Other Planning Processes
	Timeline and Next Steps
	Q & A
Noon	End

Friday, June 30 continued

12:30	Study Group Meeting
2:30	End